



**ROMPERS PRIVATE NURSERY**  
**QI 5 SELF EVALUATION**  
**October 2021**



**Staffing arrangements**

Quality indicator 5.3: Staffing arrangements are responsive to the changing needs of children during COVID-19. (Not applicable to childminding services who do not employ assistants.)

<b>How well are we doing?</b> <i>This is the key to knowing whether you are doing the right things and that, as a result, children are protected as staff take all necessary precautions to prevent the spread of infection.</i>	<b>How do we know?</b> <i>Answer this question with robust evidence. The quality indicator, along with the views of staff children, and their families can help you evaluate how you are doing. You should also take account of performance data collected by your setting</i>	<b>What will we do now?</b> <i>Understanding how well your setting is performing should help you see what is working well and what needs to be improved. From that, you should be able to develop and prioritise plans for improvement.</i>	<b>Timescale Responsibility</b>	<b>Evaluation</b> <i>What impact has our practice had on staffing arrangements to support the changing needs of children during this time?</i> <b>January</b>
<b>Social Distancing</b> Staff are social distancing within the playrooms and especially during lunch breaks. Staff to welcome parents and children outside and stay safe buckets are used to maintain one meter distance. Where possible a two meter distancing to be adhered to. Staff when required to collect a child from the parents arms will ensure that this is supportive to the child and they are advised that they can wear a face covering if they wish. At this moment in time no staff wish to do this. TL have evaluated the online surveys from parents about their children	No positive cases of COVID (test and protect folder). In the event of a positive case, COVID-19 procedures are ensuring this is not transmitted onto others. This is evident by the testing numbers.  Positive feedback from staff/parents through	Continue to follow current guidelines.  Analyse survey feedback from parents, what impact is practice having on them?	All Staff  TL's	

<p>returning to nursery and how aware/safe they feel with our nursery guidelines. Parents are continually being updated with the current guidance regarding socially distancing during collection/drop off times.</p>	<p>online survey evaluating the return to nursery (google form, daily feedback in conversation, feedback on app).</p> <p>Following rules and guidelines (staff meeting minutes).</p> <p>Staff files (start dates for staff/job roles).</p> <p>Low/no infection rate. All staff are clear on procedures. Setting is able to remain open for families consistently.</p>			
<p><b>PPE</b> The correct PPE is available in all rooms for meals times and nappies this ensures staff are well supported and confident. Staff are very good at ensuring PPE equipment is all stocked up. Staff are all aware of appropriate PPE to use in current practice. Within the baby room staff adhere to wearing facial masks during collecting children and dropping children off at the rear entrance.</p>	<p>PPE stocked up at all times. Staff have a responsibility to ensure PPE is being stocked up regularly throughout the nursery. Room Champion within the baby room is responsible for keeping track of stock within the whole nursery and to</p>	<p>Carefully monitor the level of PPE within the nursery, this is to keep on top of the reserve level.</p>	<p>All Staff</p>	<p>.</p>

	ensure correct equipment stocked up within the loft.			
<b>Temperature Checks</b> Temperature checks are in place for all staff on arrival to shift. A flow chart is in place to ensure the correct procedure is followed and to highlight what action to take is temperature is too high.	Temperature check register. Low/no infection rate. All staff are clear on procedures. Setting is able to remain open for families consistently.		All staff	
<b>Staffing</b> Staff have recently taken part in a questionnaire regarding covid-19. This included our nursery policy, procedures and risk assessment. Staff are continually required to complete nursery questionnaires to ensure their knowledge is up to date and they are confident with current procedures. This helps team leaders and management work towards our next steps in where staff need supported in daily practice and current knowledge. As we are an indoor/outdoor nursery, the outdoors is used consistently throughout the day. Additional staff have been employed to support flexibility in groupings of children within the setting especially in the outdoor classroom. Rotas are in place to ensure staffing is planned across the day to ensure high quality care and learning can take place. Team Leaders work collaboratively to support all parts of the nursery to ensure children are support and care is delivered to a high standard. Staff are aware of the potential impact of the virus and therefore strive to	Day to day practice demonstrating Team Leaders coming together along with TL meetings.  Evidence in photos, observations, planning etc of time outdoors/indoors.  Low/no infection rate. All staff are clear on procedures. Setting is able to remain open for families consistently.	Team Leaders continue to support each other and all staff across the nursery. Room champions to continue to develop leadership if TL not on shift.	TL's  Room Champions.	.

<p>create a positive ethos which promotes a happy and secure environment for children, staff and families. TL are still supporting staff throughout the nursery as a whole, TL are attending meetings monthly to ensure knowledge on current practice is up to date regarding current guidelines.</p> <p>Outdoor time is continually being used through a free flow system which works wells for staff and children being socially distanced too.</p>				
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